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UNITED STATES PATENT AND TRADEMARK OFFICE

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| APPLICATION NUMBER | FILING/RECEIPT DATE | FIRST NAMED APPLICANT | ATTORNEY DOCKET NUMBER |
|--------------------|---------------------|-----------------------|------------------------|
| 09/981,642 | 10/16/2001 | | 4535/25 |

29858
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CONFIRMATION NO. 7016

FORMALITIES LETTER



OC00000007153986

Date Mailed: 12/04/2001

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

03/19/2002 MHOLDER1 00000087 09981642

FILED UNDER 37 CFR 1.53(b)

| | |
|-------------|-----------|
| 01 FC \$201 | 370.00 DP |
| 02 FC \$202 | 34.00 DP |
| 03 FC \$203 | 53.00 DP |
| 04 FC \$205 | 55.00 DP |

Filing Date Granted

COPY OF PAPERS
ORIGINALLY FILED

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.
Applicant must submit \$ 740 to complete the basic filing fee for a non-small entity. If appropriate, applicant may make a written assertion of entitlement to small entity status and pay the small entity filing fee (37 CFR 1.27).
- Total additional claim fee(s) for this application is \$294.
 - \$126 for 7 total claims over 20.
 - \$168 for 2 independent claims over 3 .
- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 1164.**

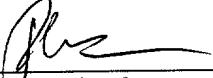
The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);
 - drawings contain excessive text. Suitable descriptive legends may be used, or may be required by the Examiner where necessary for understanding of the drawing but

should contain as few words as possible (see 37 CFR 1.84(o));

*A copy of this notice **MUST** be returned with the reply.*


Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 3 - OFFICE COPY



036
SA

MP/ #13

Atty. Docket No.: 4535/25

IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

In re Application of : Peter Melchior et al.

Appln. No. : 09/981,642

Examiner : To be Assigned

Filed : October 16, 2001

Group Art Unit: 2164

Title : PROVIDING CARGO INSURANCE IN A FULL SERVICE TRADE SYSTEM

BOX MISSING PARTS

Commissioner for Patents
Washington, D.C. 20231

COPY OF PAPER'S
ORIGINALLY FILED

**RESPONSE TO "NOTICE TO FILE MISSING
PARTS OF APPLICATION--FILING DATE GRANTED"**

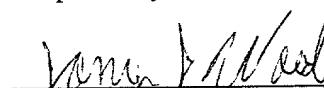
Sir:

We have received a Notice To File Missing Parts of Application--Filing Date Granted mailed on December 4, 2001. We are returning herewith a copy of that Notice and executed declaration and power of attorney identifying the application by its serial number and filing date. We are enclosing substitute drawings (16 sheets, figs. 1-16) that are believed to be in compliance with the rules.

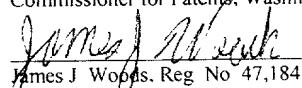
We are also enclosing herewith a check in the amount of \$637.00 which includes surcharge fee (\$65.00), extension of time (\$55.00), and filing fee (\$517.00) for a small entity.

The Commissioner is hereby authorized to charge any additional fees which may be required or credit any overpayment to our Deposit Account No. 02-4270.

Respectfully submitted,


James J. Woods, Reg. No. 47,184
BROWN RAYSMAN MILLSTEIN FELDER
& STEINER LLP
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New York, New York 10022
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I hereby certify that this paper is being deposited this date with the U.S. Postal Service as First Class Mail addressed to Commissioner for Patents, Washington, D.C. 20231


James J. Woods, Reg. No. 47,184

3/4/02
Date